

Uniform Policy



Help for non-English speakers

If you need help to understand the information in this policy, please contact a member of the Leadership Team.

Purpose

Albert Park College Council has adopted the following policy for mandatory school uniform to be worn by students of the college. The purpose of the Uniform Policy is to outline Albert Park College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation, and exemption processes.

This Uniform Policy has been developed by Albert Park College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

Students seeking enrolment at Albert Park College are accepting the responsibility to wear the correct College uniform at all times and parents are expected to give active support to the College's Uniform Policy.

Students must conform to the uniform standards on all College occasions unless otherwise directed by the College Principal. This Uniform Policy applies during school hours, while travelling to and from school, and when students are engaged in school events, excursions and activities out of school hours.

The wearing of the school uniform by students:

- Promotes a student's sense of identity with and pride in the college.
- Raises the profile of the college and its students in the broader community.
- Enhances individual student safety and group security.

Scope

Students are expected to comply with this Uniform Policy while travelling to and from school, during school hours and when attending school activities.



Uniform and Appearance

- The wearing of the uniform is compulsory for all students.
- Uniform must be clean, tidy in appearance and in good repair.
- Only items of clothing with the College logo will be deemed the correct and acceptable school uniform. Variations will not be accepted.
- **Students are required to wear their school blazer to and from school each day. The exception is when the Bureau of Meteorology predicts a temperature of 30° and above, in which case the blazer is not required to be worn on that day.**
- School tie should be worn in the accepted manner– top shirt button fastened at the neck and tie knot covering shirt button.
- Where students choose to wear ribbons or other ties or clasps in their hair, these must be simple in style and consistent with the school colours.
- Hair colour is to be of a natural hue.
- No make-up is permitted.
- No nail extensions are permitted.
- No tattoos should be visible.
- Parents are requested to clearly label all uniform items.
- No jewellery or body decoration should be visible, except for:
 - Wristwatch; and
 - Simple, single studs or sleepers (not more than 14 mm) can be worn in the ear lobes only; and
 - Any other visible piercing must be limited to a single stud.

Purchase of uniforms

Uniform items can be purchased from Bob Stewart.

Bob Stewart
119-121 Victoria Avenue, Albert Park
Ph: 03 9036 7379
E: albertpark@bobstewart.com.au

Second-hand uniform sales are also available each term, and parents and carers will be notified through the typical communication channels as to the scheduling of these.

Support for families experiencing difficulty

Please contact the Principal or Business Manager to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Albert Park College also has uniforms available to families to borrow on request.

Implementation

Albert Park College will ensure that this Student Dress Code is communicated to all families and students through our website and communications across a school year. We will assist students who may be experiencing difficulties complying with this policy where possible.



Albert Park College expects all students in full school uniform on all occasions. The College reserves the right if a student is not in full school uniform to:

- Provide the student with uniform and for the item(s) to be worn during school hours; and/or
- Contact the student's parents/carers and ask for the student to be provided with the correct uniform; and/or
- Send the student home to change into appropriate school uniform.

If for any valid reason the uniform cannot be worn, an explanatory note signed by the parent/carers must be given to the student's Positive Education Leader, who will issue an out of uniform pass to the student for a limited period of time. Please note the College reserves the right to provide the student with uniform on the day. For medical issues, parents/carers should provide medical certification from a specialist for their child, outlining the condition and recommendation for alternate items that are as close to compliant with the policy as possible. Medical certification will also enable the College to provide further support and, if necessary, a Health Care Plan for the student's time at the College.

The College's *Charter of Respect* will be referred to for instances of ongoing defiance of the Uniform Policy (see Charter of Respect, Section I1E)

Lost items are expensive to replace, and it is recommended that all items of uniform are clearly and indelibly labelled with the student's name.

Exemptions to student dress code

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background.
- the student has a particular disability or health condition that requires a departure from the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request.
- explain the process to the student and/or their parents/carers.
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.



Uniform Options

The following is a breakdown of the Albert Park College uniform. Options are to be worn in their entirety, with no mixing between Full Uniform and Summer Uniform permitted.

Full School Uniform - to be worn year-round

Option 1	Option 2
APC grey blazer	APC striped blazer
APC skirt	APC trousers
APC slacks	APC long sleeve shirt
APC long sleeve shirt	APC tie
APC tie	APC pullover
APC pullover	Black socks
Grey knee length socks or opaque grey/grey tights	APC scarf
APC scarf	

Optional Summer School Uniform - may be worn in Terms 1 and 4

Option 1	Option 2
APC grey blazer	APC striped blazer
APC dress	APC shorts or APC trousers
Or APC slacks with APC short-sleeved shirt	
APC Sunsmart hat	APC short-sleeved shirt
White ankle socks	APC Sunsmart hat
	APC marle grey socks

Sport / PE Uniform (all seasons, for sport classes only):

Option 1
APC polo top
APC sport shorts
APC soft shell jacket
APC Sunsmart hat
White ankle socks
APC tracksuit pants (which can be worn during winter)



School shoes

The following must be worn with any option of the Full School Uniform or the Summer Option.

- Black leather shoes with heel.
- Black laces (no Velcro), plain uppers (no contrast stitching), capable of being polished (no oiled or nappa finish, no suede, no trainer/sneaker/runner styles), sole maximum 1 cm depth
- No brogues, boots or T-bars.
- No branding or distinguishing logos.

APC School bag

Our distinctive Crumpler school bag for APC students is available. Current students can choose to retain the original APC bag or choose the new option. The APC school bag or satchel is mandatory for all students. No other bags are to be used.

APC Sunsmart Hat

Students are encouraged to be sun smart. The wearing of the APC Sunsmart hat is recommended for all PE and Sports under the direction of PE and Sport staff.

Concerns about this policy

Albert Park College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available on the Parent Portal.

Communication

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website through the Parent Portal.
- Reminders in our school newsletter.
- Discussed in student forums.
- Included in staff handbook/manual.
- Discussed at staff briefings/meetings as required .
- Included in transition and enrolment packs.
- Hard copy available from school administration upon request.

Further Information

- [APC Sunsmart Policy](#)
- [APC Complaints Policy](#)
- [APC Student Wellbeing and Engagement Policy](#)
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement Policies and Guidelines](#).



Policy Review and Approval

Date implemented	June 2015
Responsibility	Foundation Principal
Endorsed by	School Council
Date reviewed	March 2024
Next review date	March 2028
Version control	v.2.1 (current)